

South Valley Preparatory School
Governing Council Meeting **MINUTES**

Wednesday, July 30, 2019 4:00

South Valley Preparatory School Campus

2551 Karsten Court SE, Albuquerque, NM 87102 Conference Room

Type of meeting: Monthly

Chair: Bernadette Fietze

Invited to Attend:

1. Bernadette Fietze - **PRESENT**
2. Monica Aguilar - **PRESENT**
3. Jess Wiltamuth - **PRESENT**
4. Michaela Trujillo - **PRESENT**
5. Brian Ver Ploegh – ineligible to vote at this time - **PRESENT**
6. Charlotte Trujillo – non-voting - **PRESENT**
7. Alfred Martinez – non-voting - **PRESENT**

Scheduled Guest(s): Jamie Munsey - **ABSENT**
Scheduled Absence:

----- Agenda -----

1. Call to Order, Roll Call (Quorum?/? voting members)..... Chair. **All 5 members present however only 4 of the 5 are eligible to vote. Quorum - Yes**
2. Welcome and Introductions..... Chair – **N/A**
3. Approval of Agenda **ACTION ITEM***..... All – **BFrietze presents the agenda for the 7.30.19 meeting for consideration. CTrujillo states that Action Item 6c should be corrected to say, “19.20 Charter Contract and Performance Framework*” only. The vote is on the contract and the performance framework. The certification is what is signed after the vote. Also there are no BARS for consideration. BFrietze calls for questions. Hearing none, BFrietze calls for a motion to approve the 7.30.19 Agenda with the correction to action item 6c removing the “certification of GC Vote” MAguilar makes a motion to approve the 7.30.19 Agenda with the stated corrections.. MTrujillo 2nds. Motion carries 4-0**
4. Approval of Minutes from previous meeting(s).....Chair
 - a) 6.20.19 Regular June meeting – **BFrietze presents the 6.20.19 minutes for consideration, asks for questions, clarifications. Hearing none BFrietze calls for a motion to approve the 6.20.19 minutes. MTrujillo motions to approve. JWiltamuth 2nds. Motion carries 4-0.**
 - b) 6.27.19 Special meeting – New Board Member - **BFrietze presents the 6.27.19 minutes for consideration, asks for questions, clarifications. Hearing none BFrietze calls for a motion to approve the 6.27.19 minutes. MTrujillo motions to approve. JWiltamuth 2nds. Motion carries 4-0.**
 - c) 7.5.19 Special meeting – Finance - **BFrietze presents the 7.5.19 minutes for consideration, asks for questions, clarifications. Hearing none BFrietze calls for a motion to approve the 7.5.19 minutes. MTrujillo motions to approve. JWiltamuth 2nds. Motion carries 4-0.**
5. Open Public CommentOpen – **N/A**
6. Action Items.....
 - a. **Financial Reports***.....**Alfred – Amartinez presents the Finance reports including a summary of the cash report for 18.19, the bank account reconciliation ending 6.30.19. BFrietze calls for questions, hearing none BFrietze calls for a motion to approve the financial reports as presented. JWiltamuth motions to approve the financial reports as presented. MTrujillo 2nds. Motion carries 4-0**
 - b. ~~**BARS***~~.....**Alfred**
 - c. ~~**Certification of GC Vote on**~~ **19.20 Charter Contract and Performance Framework*.... Charlotte – CTrujillo presents the negotiated goal for the 2019.2020 performance framework along with the Charter Contract. CTrujillo and Michaela Trujillo met with the PEC subcommittee to negotiate the goal for the final year of the 5 year contract. Negotiations went smooth and the PEC was collaborative and supportive. BFrietze calls for questions, hearing none BFrietze calls for a motion to approve the charter contract and performance framework for the 2019.2020 school year as presented. MTrujillo motions to approve. MAguilar 2nds. Motion carries 4-0**
 - d. **Title IX Assurance***.....**Charlotte – Ctrujillo presents the annual Title IX Assurance that assures the state that all Title IX programs are accessible to all students and that SVP provides all Title IX programs as needed. BFrietze calls for questions, hearing none BFrietze calls for a motion to approve the 2019.2020 Title IX Assurance. MAguilar motions to approve. MTrujillo 2nds. Motion carries 4-0**

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- e. Professional Service Agreement Matthews Fox*.....Charlotte. CTrujillo presents the annual renewal of the Professional Service Agreement from Matthews Fox to ensure we have legal council for the year. BFrietze calls for questions, hearing none BFrietze calls for a motion to approve the Professional Service agreement for legal counsel with Matthews Fox for 19.20. MTrujillo motions to approve. JWiltamuth 2nds. Motion carries 4-0
 - f. Dinner Vended Meal Contract NAMA*.....Charlotte – CTrujillo presents the vended meal contract with NAMA catering. The dinner contract is not part of the ACES contract and must be separate for the CYFD CACFP program. CTrujillo requested 3 bids, Canteen, Swan and NAMA. NAMA is the only bid we received. BFrietze calls for questions, hearing none BFrietze calls for a motion to approve the vended meal contract for dinner program with NAMA for the 2019.2020 school year. JWiltamuth motions to approve. MTrujillo 2nds. Motion carries 4-0
 - g. Staff Social Media Policy*.....Charlotte – CTrujillo presents the staff social media policy that defines the difference, requirements and expectations as an SVP staff using SVP sponsored social media or communication platforms and personal use. BFrietze calls for questions, hearing none BFrietze calls for a motion to approve the SVP Staff Social Media Policy. MTrujillo motions to approve. JWiltamuth 2nds. Motion carries 4-0
 - h. Student Internet and Technology Use Policy* Jamie Munsey – CTrujillo presents the Student internet and tech use policy that clarifies the consequences of misusing and damaging the equipment as well as the consequences of inappropriate use of the internet including plagerism. BFrietze calls for questions, hearing none BFrietze calls for a motion to approve the Student Internet and Technology Use Policy MAguilar motions to approve. JWiltamuth 2nds. Motion carries 4-0
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7. Executive Director Report.....Charlotte
- a. IDEA-B funding update MOE dispute – continue to discuss and disagree with the Sped bureau but there is some info on the mis classification of 2 staff members after a sped teacher left.
 - b. Construction Update – working on securing the use of the last capital outlay award for this grant.
 - c. GC Training updates – New trainings sent to members for upcoming training
 - d. SVP 2019.2020 Open House Thursday, August 8th 6:00 to 7:30 – Invited all GC members to attend
 - e. SVP 6th grade Jumpstart Friday, August 9, 2019 7:45 to 10:30 am - Invited all GC members to attend
 - f. SVP Visit from Deputy Secretary Katarina Sandoval – Friday, August 16 7:50 Invited all GC members to attend
 - g. am and staff meet & greet following SVP all school assembly kicking off the 2019-2020 school year.
8. Announcements/Set Next Meeting..... Chair – Next meeting set for Thursday, August 22, 2019 @ 5:00 with a finance meeting at 4:30
9. Adjourn..... Chair – meeting adjourned at 5:49
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----- Statement of Non Discrimination -----

South Valley Preparatory School does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at 222-5642 at least 24 hours prior to the meeting.

----- Additional Information -----

Regular monthly meetings @ 5:00 on the 4th Thursday of every month on the SVP Campus unless advertised otherwise.
Finance Committee – Bernadette Frietze, Monica Aguilar, Charlotte Trujillo, Alfred Martinez, Andrew Cavalier, Norm Colter
Facilities Committee – VACANT
Policy Committee – Jess Wiltamuth, Michaela Trujillo,
Audit Committee – Bernadette Frietze, Monica Aguilar, Andrew Cavalier, Charlotte Trujillo, Alfred Martinez , Norm Colter