



# South Valley Preparatory School



*“Home of the Aztecs”*

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SVP understands that it is critical to the safety, health and well-being of our students, staff and families that everyone understands the facts about COVID-19 and understands their role in protecting our community. Our highest priority is the health and safety of our students, our families, our staff and our community.

Our students’ academic success during a time like this is dependent on the cooperation of everyone. To help in everyone’s understanding of what it will take to keep our kids safe in school, SVP has developed a re-entry plan as it pertains to returning to school during the COVID-19 pandemic.

This plan is a living document and will be updated as needed and as the knowledge about COVID advances. SVP’s plan will be subject to the changing guidelines from the CDC and the NM Department of Health.

Again, South Valley Preparatory School’s Reentry Plan is subject to change depending on the spread of the coronavirus and any public health orders revisions set by the Governor or the NM Department of Health.

South Valley Prep will begin school on Monday, Aug. 10, 2020 **using a 100% online learning model.**

The first week of school will be dedicated to the incoming 6<sup>th</sup> grade class. SVP Admin, Teachers and staff will dedicate the week to sufficiently train all incoming 6<sup>th</sup> graders and other new to SVP students along with their parents on the school’s curriculum platforms, schedule and expectations. Chromebooks will be distributed to every student during that week.

Teachers and school staff are scheduled to return to school on Aug. 5<sup>th</sup> for 3 in-service days where teachers will receive professional development and support in online learning, classroom sanitization and other COVID19 safe practices procedures. SVP teacher in-service and professional development opportunities will be held virtually when possible or in person using COVID safe practices including wearing masks and social distancing.

SVP plans a smooth transition to a hybrid learning model as soon as allowable by the NM Public Health Order, by order of the Governor and by the NM Department of Health.

Again, SVP will begin the 2020-2021 school year using a 100% online model that is **PROVIDED BY SVP.** Students will remain enrolled at SVP at all times and during all varieties of instructional models. SVP will

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evaluate the Public Health Order in place and the directives from the Public Education Department and the Governor when deciding to move to a Hybrid 50% model. In addition, SVP will take into consideration the actions of APS, although we are NOT an APS school, due to the number of families that have other students in APS schools or work for APS schools.

SVP is hoping to move into a 50% Hybrid model after Labor Day. HOWEVER, that will depend on the Public Health Order in place at that time.

When we are allowed to return to the building at 50% capacity, SVP will adopt an A/B hybrid model where 50% of the students will attend school face to face on Monday and Tuesday and the other 50% will attend school Face to Face on Thursday and Friday. Wednesdays will allow for self-directed and self-paced online curriculum practice for students and Wednesdays will allow for deeper cleaning between the two groups of students.

## **Schedule**

### *Students*

Beginning the week of Aug. 10<sup>th</sup> SVP staff will run student - parent trainings for all incoming 6<sup>th</sup> graders. 6<sup>th</sup> grade families will be trained in the use of Google Classroom, introduced to all online curriculum, the online schedule, the student online expectations and COVID safe practices at home and at school. SVP staff will issue a Chromebook to each student. In addition, SVP staff will hold virtual home visits with our 7<sup>th</sup> and 8<sup>th</sup> grade families.

A schedule for online learning will be provided for each grade level.

Upon re-entry using a 50% Hybrid model, an adjusted schedule will be provided for each grade level. Please note that upon transition to a Hybrid model, SVP will need to modify the calendar by moving some in-service days to weeks where holidays fall on Mondays to ensure equitable face to face instructional days for both groups.

SVP's Parent Liaison in collaboration with the SVP Admin, Staff and Teachers will provide additional trainings and learning opportunities for our community around a variety of topics such as, Safe School COVID-19 Practices, Using a mask, Social Distancing, Google Classroom, Effective On-line Learning and all SVP Curriculum that SVP teachers will use to teach your child. These trainings will be offered virtually.

After Labor Day, if the public health order allows, students will attend school using a 50% hybrid A/B model, pending orders from the governor.

- Group A will attend Monday and Tuesday face to face. Group A includes 6A, 6C, 7A, and 8A homeroom classes
- Group B will attend Thursday and Friday face to face. Group B includes 6B, 7B, 7C and 8B homeroom classes.

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In a 50% Hybrid model, students will take part in online and distance learning on all other days, including Wednesdays.

The school building will be deep cleaned on Wednesdays between groups

### *Staff*

All SVP teachers and staff will return to the building to begin their year on Wednesday, Aug. 5. SVP teachers and staff will engage in online curriculum professional development and trainings in COVID safe practices to prepare for the staff being on campus daily and for student re-entry. SVP staff will begin remote teaching on August 17<sup>th</sup>.

At this time, teachers & school staff will be expected to be on campus on school days, including Wednesdays.

## **Technology**

SVP will begin checking out technology devices to all students beginning August 10<sup>th</sup>. All students will receive Chromebooks. Identified families will receive support in internet access.

## **Safety Measures**

### *Masks and Face Coverings*

SVP staff will be required to wear face coverings, mask or shield, while on campus except while eating and drinking. SVP staff will adhere to social distancing and all COVID safety protocols.

SVP students, upon re-entry to the building, will be required to wear face coverings except while eating and drinking, (with minimal exceptions for students and staff with medical conditions.) This includes in classrooms, on playgrounds and in common areas.

SVP will supply masks and shields for all staff though they may choose to bring their own from home.

SVP will supply each student, upon re-entry, with one mask though they may choose to bring their own from home. Student masks or shields are considered part of the school uniform.

### *Social Distancing*

SVP staff must adhere to social distancing requirements, meaning they should be at least six feet apart while on campus daily.

Upon student re-entry into the building:

- Furniture will be rearranged in classrooms to allow for social distancing.
- Student scheduling will allow for little rotation as possible.
- Students cannot not share books, toys, equipment, or supplies.
- Students should LEAVE their Chromebooks at home
- Students will be assigned a separate Chromebook for use at school, although computer use during face to face time will be minimal
- Outdoor learning in the school gardens will be part of every students' weekly routine

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- Outdoor learning spaces will be set up and used as much as possible with weather permitting.
- All water fountains will be shut down and off-limits, students need to bring a refillable water bottle. SVP will set up refillable water stations
- Students will report straight to their assigned pod upon arrival after washing their hands at one of 8 hand washing stations that include the bathrooms and/or classrooms.
- Students will wash their hands or use hand sanitizer upon arrival, before and after lunch, before and after recess, and at the end of the day.

### *COVID-19 Screenings*

#### Staff

Each day before work, all staff will be required to go through a checklist of possible symptoms and will take their own temperature that will be logged here at the school upon entry to the building. They should not go to work if they exhibit any symptoms or have a temperature of more than 100.4 degrees. SVP Staff and Teachers, upon entry to the building will be asked to:

- Take their temperature and log it upon arrival
- Wash their hands upon arrival, before and after they eat and at the end of the day
- Adhere to social distancing at all times
- Wear a face covering at all times except if they are eating or drinking

#### Students (Upon Re-entry)

Parents/guardians must go through a checklist of possible symptoms and take their child's temperature at home. Students should stay home from school if they exhibit any symptoms or have a temperature of more than 100.4 degrees. Students displaying symptoms at school will wait in a designated isolation room until a parent or approved emergency contact can pick them up.

SVP will set up 3 locations for student entry into the building to accommodate appropriate COVID-19 screenings

No visitors will be allowed on campus other than visiting instructors. Parents needing to speak to teachers or administrators will be asked to make an appointment.

Parents are discouraged from picking up any student early unless it is an emergency.

Any parent, staff or visitors with symptoms or exposure to COVID-19 will not be allowed on campus.

### **Transportation**

SVP does not transport students to and from school.

Upon re-entry, SVP will implement a staggered parent drop off and pick up to allow for social distancing. SVP maintains school owned vehicles and contracts for bussing purposes. SVP does not transport students using the school owned vehicles to and from the home. However, SVP does use school owned vehicles to transport student to outdoor learning opportunities. Outdoor learning opportunities will be limited to and around the school campus for now and will not require transportation. If or when using school owned vehicles, SVP will maintain and implement all COVID-19 safe practices for transportation.

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## **Meals**

SVP will maintain grab and go breakfast and lunch services for all students during the 100% online instructional time Monday through Friday. Meals will be distributed at the school. Times and details for distribution will be determined.

In a hybrid 50% model SVP will provide a pre-served, hot breakfast and lunch on face to face instructional days. In addition, SVP will add a hot dinner to go for students that are on campus for face to face instruction.

In a hybrid 50% model, SVP students are expected to maintain social distancing during meals, sitting in designated areas with the same group when possible.

SVP will continue to do its best to provide access to fresh fruits and vegetables (FFV) by providing additional FFV grab and go snack bags along with the grab and go meals whenever possible. This is made possible through the use of our FFV grant and other discretionary money.

## **Sanitization**

South Valley Prep is providing a cleaning solution and system in each classroom and space. The school will train the teachers to use the cleaning supplies and hand sanitizer their own personal space, high touch areas in the classroom and in between student groups or pods.

Any room that allows for eating will have an additional cleaning solution to use prior to the students eating in that area including the cafeteria.

Schools will be cleaned following EPA and CDC guidelines, including regularly disinfecting and sanitizing high-touch areas with deeper cleaning between groups of students.

SVP will only use the school provided cleaners to clean and sanitize the school. No other outside cleaners or wipes will be used or required, nor will they be a part of the supply list. SVP wants to ensure that there is no potential for mixed use of chemicals. SVP will have the product safety data sheet available upon request.

Upon re-entry, SVP students will not be allowed to share any books, computers or supplies at school. Students will not be allowed to share anything brought from home.

## **Online Option**

Parents will be given the option to continue on-line learning throughout the year. However, once we move to a 50% Hybrid model or a Full Re-entry model and you choose for your child to remain online, you must commit to remain online for the 9 week grading period.

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