

South Valley Preparatory School
Governing Council Meeting **MINUTES**

Thursday, July 23, 2020 @ 4:00

South Valley Preparatory School Campus or via ZOOM
2551 Karsten Court SE, Albuquerque, NM 87102 Conference Room

Meeting may be fully held using virtual/telephonic conferencing to maximize social distancing measures as a result of the ongoing COVID-19 health emergency

Type of meeting: Monthly

Chair: Bernadette Fietze

Invited to Attend:

1. Bernadette Fietze - present
2. Monica Aguilar – present
3. Andrew Cavalier - present
4. Michaela Trujillo - present
5. Brian VerPloegh - absent
6. Charlotte Trujillo – non-voting
7. Alfred Martinez – non-voting

Scheduled Guest(s): Jamie Munsey, Andrew Cavalier

Scheduled Absence:

----- Agenda -----

1. Call to Order, Roll Call (Quorum?? voting members)...Chair. 3 of 5 members present
2. Welcome and Introductions..... Chair – n/a
3. Approval of Agenda ACTION ITEM* All –
BFietze presents agenda for review, comments, corrections. Hearing none, BFietze calls for a motion to approve the agenda. MTrujillo motions to approve the agenda, MAguilar 2nds. Motion passes 3-0
4. Approval of Minutes from previous meeting(s).....Chair
BFietze presents meeting minutes from 6.25.20 for review, comments, corrections. Hearing none, BFietze calls for a motion to approve the agenda. MTrujillo motions to approve the 6.25.20 meeting minutes, MAguilar 2nds. Motion passes 3-0
5. Open Public CommentOpen – N/A
6. Action Items.....
 - a. Financial Reports*.....Alfred –
AMartinez presents financial reports ending June 30, 2020. SVP potential carry over increase. AI will be continuing to close unused PO's. Budget is on track. BFietze calls for, comments, corrections. Hearing none, BFietze calls for a motion to approve the finance reports. MAguilar motions to approve the finance reports, MTrujillo 2nds. Motion passes 3-0
 - b. BARs*Alfred
BAR Doc ID#515-000-2021-001-I – increase in Title 2 funding due to carryover. BFietze calls for, comments, corrections. Hearing none, BFietze calls for a motion to approve BAR ending in 2021-001-I. MTrujillo motions to approve the finance reports, MAguilar 2nds. Motion passes 3-0
BAR Doc ID#515-000-2021-002-I – increase to title 4 funding due to carryover. BFietze calls for, comments, corrections. Hearing none, BFietze calls for a motion to approve BAR ending in 2021-002-I. MTrujillo motions to approve the finance reports, MAguilar 2nds. Motion passes 3-0
 - c. Rescind previous vote to add Samantha Kao and Andrew Cavalier*.....Bernadette -
CTrujillo notes that the CSD has recommended that the GC rescind the vote to add Samantha Kao and Andrew Cavalier from last month due to time constraints (48 hours) to complete 10 hours of GC training by the end of the fiscal year. CSD recommends a revote in July so that

training requirements can be met within a new fiscal year. BFrietze calls for, comments, corrections. Hearing none, BFrietze calls for a motion to rescind the vote to add Samantha Kao and Andrew Cavalier as board members made in the June meeting. MTrujillo motions to rescind the vote to add the 2 new members made in June, MAguilar 2nds. Motion passes 3-0

- d. Re-vote to add Board Member Andrew Cavalier*.....Bernadette – CTrujillo presents Andrew Cavalier as a new board member to begin in the FY21 fiscal / school year. Noting that Ms. Kao has accepted a job with the Democratic Party and has withdrawn herself as a candidate for consideration. BFrietze calls for, comments, corrections. Hearing none, BFrietze calls for a motion to approve Andrew Cavalier as the newest GC member. MTrujillo motions to approve, MAguilar 2nds. Motion passes 3-0
- e. Re-entry Plan and Assurance*.....Charlotte - CTrujillo shares the SVP re-entry plan and assurance that was submitted to the state. SVP has a plan in place for all three learning models along with extensive technology and internet access support. BFrietze calls for, comments, corrections. Hearing none, BFrietze calls for a motion to approve the Re-entry Plan and Assurance. MTrujillo motions to approve, MAguilar 2nds. Motion passes 3-0
- f. FMP.....Charlotte – CTrujillo presents the FMP for consideration for approval. The final FMP is ready, no changes since the presentation to the GC by the architects. BFrietze calls for, comments, corrections. Hearing none, BFrietze calls for a motion to approve the FMP. MTrujillo motions to approve, MAguilar 2nds. Motion passes 3-0

7. Executive Director Report.....Charlotte

- a. Audit Update – AMartinez is already scheduled to do some uploading and submittal of paperwork to the auditors for review.
- b. Community Schools Implementation Grant update – funding has still not been awarded. Will be interviewing candidates for CS Coordinator so we are ready when funding is released
- c. Re-entry Plan update – N/A

8. Announcements/Set Next Meeting..... Chair – BFrietze sets the next meeting for Thursday, August 25 @ 4:00

9. Adjourn..... Chair – BFrietze adjourns meeting at

----- Statement of Non Discrimination ----

South Valley Preparatory School does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at 222-5642 at least 24 hours prior to the meeting.

---- Additional Information ----

Regular monthly meetings on the 4th Thursday of every month on the SVP Campus unless advertised otherwise.

Finance Committee – Bernadette Frieze, Monica Aguilar, Charlotte Trujillo, Alfred Martinez, Jennifer Garcia, Andrew Cavalier

Facilities Committee – Brian VerPloegh,

Policy Committee – Samantha Kao, Michaela Trujillo

Audit Committee – Bernadette Frieze, Monica Aguilar, Charlotte Trujillo, Alfred Martinez, Jennifer Garcia