



SUPPLEMENTAL SCHOOL ATTENDANCE POLICY DURING PANDEMIC PERIOD(S)

Students are expected to attend in-person or remote instructional programs, as provided by the School, each day. Attendance will be officially recorded and reported to the New Mexico Public Education Department, whether school is conducted online or in-person. The school further will track online participation. The New Mexico Attendance for Success Act requires that districts and charter schools provide interventions to students based on the percentage of absences students have accrued.

SVP provides all enrolled students with a Chromebook to use at home in the event that the school building has to be closed and remote or hybrid learning is put into place. Needs for families and or households that are experiencing a lack of access to the internet will be identified and referred to the Health and Wellness team to be address.

In both the remote only and the hybrid learning model, students that are experiencing a temporary lack of access to the internet will be provided the opportunity to call in.

Students and Parents must contact the school and your child's homeroom teacher via email or phone at 505-222-5642 if:

1. you/your student require assistance with remote participation/engagement methods or alternative means of class/activity participation
2. you are in need of technology support
3. you are experiencing a lack of access to the internet

Remote Only or 100% Virtual Learning Model

As a result of an emergency such as COVID-19, SVP may enter into a remote-only or 100% virtual learning model where all students receive instruction on-line only. It is the school's policy that student attendance will be taken during on-line live instruction by the teacher using the school's Student Information System.

- All students are required to log on to all live instruction
- All students are required to log on to all live instruction using a school issued computer using their own personal credentials
- All students are requested to be visible to ensure that they are counted as present. The use of an avatar or other pictures is discouraged during the online instruction. Students will be asked to type in a code in the chat box at the beginning of class and a different one at the end of class to ensure they are present.
- SVP will excuse any student from online instruction if the parent notifies the school with a valid reason for the absence.

- Medical absences due to medical conditions may be excused provided that relevant documentation is provide to the school.
- In the event that the student does not have access to the live instruction at the specific point and time that it is live, SVP will require these students to view the uploaded recorded instructional video and complete and turn in Cornell notes within 24 hours of the missed live instruction to count as present. Additional time will be considered based on need and / or accommodations. This will act as evidence of student engagement with the curriculum.

Hybrid Learning Model

In a hybrid learning model, each week the students will receive 2 days of instruction face to face in the school building and 3 days of virtual instruction on-line at home. In this model, like all others, attendance is mandatory in all learning modes. For hybrid learning models in which students attend in-person classes on some days of the week and participate in remote learning on other days of the week, attendance shall be taken by teachers for both in-person and remote instructional classes and school programs. Accurate attendance data shall be documented and reported by the School, in accordance with the Attendance for Success Act. Teachers will track student engagement and whether or not students are logging on to online instructional activities or otherwise using other means to participate in a class/activity, and the School will maintain this data. SVP will monitor those students who are not participating or engaging with online instructional activities and provide supports as appropriate.

- Attendance will be taken in the classroom by the teacher for Face to Face instruction in the building
- Attendance will be taken during on-line live instruction by the teacher
- All requirements listed above for the Remote only or 100% Virtual Learning Model listed above apply to the 3 days of Remote only or 100% Virtual learning when we are in a Hybrid model.

Optional Online-Only program:

SVP will continue to offer an optional on-line only program for those families that choose. Attendance will be regularly taken and reported for program participants, and students will be supported with appropriate interventions in accordance with the Attendance for Success Act.

All Tier 1, Tier 2, Tier 3 and Tier 4 interventions will be used and or adapted to allow for support in all learning models.