

Governing Council  
Brittney Barreras, Chair  
Bernadette Frietze - Member  
Melissa Toledo-Ontiveros, Member  
Rios Fernandez, Member  
Charlotte Trujillo, Member

Crystal Avalos, Executive Director  
Justine Vigil, Business Manager  
2551 Karsten Court SE  
Albuquerque, NM 87102  
(505) 222-5642  
southvalleyprep.org

# Governing Council AGENDA

## REGULAR MEETING NOTICE

**Date:** Wednesday, May 20, 2026 Regular Meeting @ 5:00pm. Finance Committee @ 4:00pm with agenda being financials from previous month and Budget Adjustment Requests (BARs)

**Location:** Conference Room, 2551 Karsten Ct. SE, Albuquerque, NM 87102

**Streaming (Prior to October 2024) of Governing Council Meetings**

**Streaming (October 2024 Onward) of Governing Council Meetings**

**Back-Up Streaming of Governing Council Meetings**

**Email:** [gc@southvalleyprep.org](mailto:gc@southvalleyprep.org) (Please send public comments to this email prior to the scheduled meeting)

### 1. OPENING

- 1.1 Call to Order.
- 1.2 Introduction of Guests.
- 1.3 Roll Call.

### 2. OPEN PUBLIC COMMENTS (email [gc@southvalleyprep.org](mailto:gc@southvalleyprep.org) to sign-up or to send written statement to be read)

### 3. APPROVAL OF AGENDA

- 3.1 Consider approval of today's agenda.

### 4. APPROVAL OF MINUTES

- 4.1 Consider approval of minutes from last month's meeting.

### 5. ACTION ITEMS

- 5.1 Finance Report and Consider approval of financial statements for previous month(s).
- 5.2 Consider approval of BAR(s).
- 5.3 Consider approval of Clean-up BAR(s) - consideration of approval for the Head Administrator and the Business Manager to enter and submit any final Budget Adjustment Requests (BARs) on behalf of the school to maintain budgetary compliance for audit and other regulatory purposes. This is done knowing that the BARs will not impact actual cash but only address budgets. In addition, any BARs submitted as allowed under this approval will be brought before the GC at the next meeting with review and detailed explanation
- 5.4 Consider approval of FY2027 Budget
- 5.5 Consider approval of Charter Law Office's proposed 2026-27 Professional Services Agreement
- 5.6 ICIP Governing Council Resolution

### 6. EXECUTIVE DIRECTOR'S REPORT

### 7. DISCUSSION ITEMS

- 7.1 GC Training Report - Brittney
- 7.2 ED Evaluation - Due Dates
  - 7.2.1 Individual GC & ED Self evaluations due with ratings completed and provide evidence & feedback
  - 7.2.2 Parent feedback survey -
  - 7.2.3 Staff input survey -
  - 7.2.4 FY27 ED Contract
- 7.3 Announcements
- 7.4 Next meeting

## ADJOURN

### Public Comment

Three ways to provide comment: (a) in-person during the meeting, (b) click Chat feature on YouTube streaming, or (c) email statement to [gc@southvalleyprep.org](mailto:gc@southvalleyprep.org) prior to meeting.

### Statement of Non-Discrimination

South Valley Preparatory School does not discriminate based on race, color, national origin, sex, religion, age, or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at (505) 222-5642 at least 24 hours prior to the meeting.

### Additional Information

**Finance Committee** –Brittney Barreras, Alfred Martinez, Justine Vigil, Crystal Avalos, Charlotte Trujillo / **Facilities Committee** –Bernadette Frietze, Rios Fernandez, Crystal Avalos, Justine Vigil / **Audit Committee** – Mary Scofield, Brittney Barreras, Charlotte Trujillo, Ashley Barranca, Alfred Martinez, Crystal Avalos

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