



Governing Council
Brittney Barreras, Chair
Bernadette Frietze - Member
Melissa Toledo-Ontiveros, Member
Rios Fernandez, Member
Charlotte Trujillo, Member

Governing Council

MINUTES

Crystal Avalos, Executive Director
Justine Vigil, Business Manager
2551 Karsten Court SE
Albuquerque, NM 87102
(505) 222-5642
southvalleyprep.org

REGULAR MEETING NOTICE

Date: Wednesday, April 22, 2026 Regular Meeting @ 5:00pm. Finance Committee @ 4:00pm with agenda being financials from previous month and Budget Adjustment Requests (BARs)

Location: Conference Room, 2551 Karsten Ct. SE, Albuquerque, NM 87102

Streaming (Prior to October 2024) of Governing Council Meetings

Streaming (October 2024 Onward) of Governing Council Meetings

Back-Up Streaming of Governing Council Meetings

Email: gc@southvalleyprep.org (Please send public comments to this email prior to the scheduled meeting)

1. OPENING

1.1 Call to Order - 5:03 pm meeting called to order

1.2 Introduction of Guests. - none

1.3 Roll Call -

B.Barreras - Present

B.Frietze - Present

M.Toledo-Ontiveros - Absent

R.Fernandez - Present

C.Trujillo - Present

2. OPEN PUBLIC COMMENTS (email gc@southvalleyprep.org to sign-up or to send written statement to be read)

3. APPROVAL OF AGENDA

3.1 Consider approval of today's agenda. - B.Barreras motioned to approve, B.Frietze 2nds. Motion passes 4-0 with one member absent

4. APPROVAL OF MINUTES

4.1 Consider approval of minutes from last month's meeting. - C.Trujillo motioned to approve, B.Frietze 2nds, motion passes 4-0 with one member absent

5. ACTION ITEMS

5.1 Finance Report and Consider approval of financial statements for previous month(s). - Business manager J.Vigil reviewed upcoming 26-27 budget outlook. Anticipated reduction in SEG due to 40th day enrollment, unit value and calendar days. Budget is still in a strong position. J.Vigil and C.Avalos will be working on the budget proposal, scheduling / creating opportunity for public input. Budget due on May 19th. Motion to approve Finance report by B.Frietze, 2nd by R.Fernandez. Motion carries 4-0 with one member absent.

5.2 Consider approval of BAR(s). Bar #515-000-2526-0030-D - Decrease in SEG for the 25-26 due to enrollment. C.Trujillo motions to approve, B.Barreras 2nds, motion carries 4-0 with one member absent

5.3 Consider approval of IDEA-B Application / Universal Application - PED Universal application includes SVP's allocation and budgets for Title 1 (\$71,000), Title 4 (\$10,000), IDEA-B (\$28,000) Title 2 (\$6,000). Budgets to pay for Social worker / Counselor, Ancillary services, professional development. Motion to approve the Universal Application by B.Frietze, 2nd by B.Barreras. Motion carries 4-0 with one member absent.

5.4 Consider approval of Child Find Policies - Child Find policies updated based on new or changed federal and state regulations. Sped audit conducted this last year did note that this particular policy was not up to date. Policy is boiler

Public Comment

Three ways to provide comment: (a) in-person during the meeting, (b) click Chat feature on YouTube streaming, or (c) email statement to gc@southvalleyprep.org prior to meeting.

Statement of Non-Discrimination

South Valley Preparatory School does not discriminate based on race, color, national origin, sex, religion, age, or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at (505) 222-5642 at least 24 hours prior to the meeting.

Additional Information

Finance Committee –Brittney Barreras, Alfred Martinez, Justine Vigil, Crystal Avalos, Charlotte Trujillo / **Facilities Committee** –Bernadette Frietze, Rios Fernandez, Crystal Avalos, Justine Vigil / **Audit Committee** – Mary Scofield, Brittney Barreras, Charlotte Trujillo, Ashley Barranca, Alfred Martinez, Crystal Avalos

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plate and follows the requirements per PED. Motion to approve by B.Barreras, 2nd by C.Trujillo. Motion carries 4-0 with one member absent.

6. EXECUTIVE DIRECTOR'S REPORT

7. DISCUSSION ITEMS

- 7.1 GC Training Report - Brittney - update on training for GC members. B.Barreras completed, B.Frieze completed, R.Fernandez in touch with PED to create log in for new member training. C.Trujillo in progress, M.Toledo-Ontiveros needs only one more hour.
- 7.2 ED Evaluation process – document the process - C.Trujillo shared the evaluation form for all GC members to complete by next meeting. ED C.Avalos to complete a self evaluation using the same form. GC would like to document the process used to evaluate and include opportunities for stakeholder input. B.Frieze and R.Fernandez will create QR links for staff, students and parents to provide feedback. Student focus group would be preferable in addition to community partner feedback. B.Barreras & C.Trujillo to meet w/ select community partners to get feedback. QR links for parent input and feedback already in place by ED C.Avalos. GC encourages the same process for year round parent input 26-27 school year. R.Fernandez mentions the great updates to the Qualities of Success survey and how that can provide great feedback as well.
- 7.3 GC Bylaws – Charlotte - C.Trujillo will be working through the GC Bylaws to suggest edits by sections to ensure we are reviewing and revising the bylaws and in compliance with them as well.
- 7.4 2026-2027 Budget - public input to be gathered prior to budget due date. B.Frieze provided a variety of ways in which the budget information is being provided at different charter schools.
- 7.5 Announcements - consideration of an annual GC retreat, setting up ways for GC members to be present at more school functions. The fundraiser did not work out.
- 7.6 Next meeting - requested to move May's meeting to May 20th. - Next meeting scheduled for WEDnesday, May 20th.

ADJOURN - Meeting adjourned at 5:58.

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