



Governing Council
 Brittney Barreras, Chair
 Bernadette Frieze - Member
 Melissa Toledo-Ontiveros, Member
 Jessica Montoya, Member
 Charlotte Trujillo, Member

Governing Council AGENDA

Baylor Del Rosario, Executive Director
 Justine Vigil, Business Manager
 2551 Karsten Court SE
 Albuquerque, NM 87102
 (505) 222-5642
 southvalleyprep.org

Date: _____
 Signature: _____

REGULAR MEETING NOTICE

Date: Wednesday, May 28, 2025 Regular Meeting @ 5:00pm. Finance Committee @ 4:00pm with agenda being financials from previous month and Budget Adjustment Requests (BARS)

Location: Conference Room, 2551 Karsten Ct. SE, Albuquerque, NM 87102

Streaming (Prior to October 2024) of Governing Council Meetings

Streaming (October 2024 Onward) of Governing Council Meetings

Back-Up Streaming of Governing Council Meetings

Email: gc@southvalleyprep.org (Please send public comments to this email prior to the scheduled meeting)

1. OPENING

- 1.1 Call to Order. Chair called meeting at 5:00pm.
- 1.2 Introduction of Guests. None other than public commentator.
- 1.3 Roll Call.

Member	Present	Member	Present	Member	Present
Brittney Barreras	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Jessica Montoya	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Melissa Ontiveros	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Charlotte Trujillo	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Bernadette Frieze	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		

- 2. **OPEN PUBLIC COMMENTS** (email gc@southvalleyprep.org to sign-up or to send written statement to be read) Sonya Vigil provided public comment related to the budget.

3. APPROVAL OF AGENDA

- 3.1 Consider approval of today's agenda. Charlotte motioned to approve today's agenda. Jessica seconded.

Member	Vote	Member	Vote	Member	Vote
Brittney Barreras	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Jessica Montoya	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Melissa Ontiveros	<input type="checkbox"/> Yes <input type="checkbox"/> No
Charlotte Trujillo	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Bernadette Frieze	<input type="checkbox"/> Yes <input type="checkbox"/> No		

4. APPROVAL OF MINUTES

- 4.1 Consider approval of minutes from last month's meeting. Charlotte motioned to approve April 24, 2025 meeting minutes. Brittney seconded.

Member	Vote	Member	Vote	Member	Vote
Brittney Barreras	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Jessica Montoya	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Melissa Ontiveros	<input type="checkbox"/> Yes <input type="checkbox"/> No
Charlotte Trujillo	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Bernadette Frieze	<input type="checkbox"/> Yes <input type="checkbox"/> No		

Public Comment

Three ways to provide comment: (a) in-person during the meeting, (b) click Chat feature on YouTube streaming, or (c) email statement to gc@southvalleyprep.org prior to meeting.

Statement of Non-Discrimination

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Additional Information

Finance Committee - Brittney Barreras, Alfred Martinez, Justine Vigil, Baylor Del Rosario / **Facilities Committee** - Jessica Montoya, Baylor Del Rosario, Justine Vigil / **Audit Committee** - Mary Scofield, Brittney Barreras, Baylor Del Rosario, Ashley Barranea, Alfred Martinez

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Brittney motioned to approve May 5, 2025 meeting minutes. Jessica seconded.

Member	Vote	Member	Vote	Member	Vote
Brittney Barreras	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Jessica Montoya	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Melissa Ontiveros	<input type="checkbox"/> Yes <input type="checkbox"/> No
Charlotte Trujillo	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Bernadette Frieze	<input type="checkbox"/> Yes <input type="checkbox"/> No		

5. ACTION ITEMS

5.1 Consider approval of financial statements for previous month(s). Charlotte motioned to approve financial statements. Brittney seconded.

Member	Vote	Member	Vote	Member	Vote
Brittney Barreras	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Jessica Montoya	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Melissa Ontiveros	<input type="checkbox"/> Yes <input type="checkbox"/> No
Charlotte Trujillo	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Bernadette Frieze	<input type="checkbox"/> Yes <input type="checkbox"/> No		

5.2 Consider approval of BAR(s). Bernadette motioned to approve BARs. Jessica seconded.

Motion to approve BAR by -	BAR	Fund	Seconded by	Vote by Members
Brittney motioned to approve BAR ending in	0032-I	Increase Opr – 2300. Refund for prior year expenditures	Charlotte	Unanimous
Charlotte motioned to approve BAR ending in	0033-I	Increase Opr –2600 Revenues received	Jessica	Unanimous
Brittney motioned to approve BAR ending in	0034-I	Increase Opr – 1000 Revenues received	Jessica	Unanimous
Brittney motioned to approve BAR ending in	0036-D	Decrease Title 2A No actual carryover	Jessica	Unanimous
Brittney motioned to approve BAR ending in	0035-M	Main – Opr -2900 Move items to from	Charlotte	Unanimous
Brittney motioned to approve BAR ending in	0037-D	Decrease Title 1	Jessica	Unanimous

5.3 Consider approval of NMPED Cash Transfer Form. Brittney motioned to approve Cash Transfer form. Charlotte seconded.

Member	Vote	Member	Vote	Member	Vote
Brittney Barreras	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Jessica Montoya	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Melissa Ontiveros	<input type="checkbox"/> Yes <input type="checkbox"/> No
Charlotte Trujillo	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Bernadette Frieze	<input type="checkbox"/> Yes <input type="checkbox"/> No		

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5.4 Consider approval of 2025-2026 OMA Resolution. Brittney motioned to approve 2025-2026 OMA Resolution. Jessica seconded.

Member	Vote	Member	Vote	Member	Vote
Brittney Barreras	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Jessica Montoya	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Melissa Ontiveros	<input type="checkbox"/> Yes <input type="checkbox"/> No
Charlotte Trujillo	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Bernadette Frieze	<input type="checkbox"/> Yes <input type="checkbox"/> No		

5.5 Consider approval of 2025-2026 budget and salary schedule with modifications, if any, based on NMPED corrections/requirements. Brittney motioned to approve 2025-2026 budget and salary schedule with modification, if any, based on NMPED corrections/requirements. Jessica seconded.

Member	Vote	Member	Vote	Member	Vote
Brittney Barreras	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Jessica Montoya	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Melissa Ontiveros	<input type="checkbox"/> Yes <input type="checkbox"/> No
Charlotte Trujillo	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Bernadette Frieze	<input type="checkbox"/> Yes <input type="checkbox"/> No		

5.6 Consider approval of 2025-2026 IDEA-B application. Brittney motioned to approve 2025-2026 IDEA-B application. Charlotte seconded.

Member	Vote	Member	Vote	Member	Vote
Brittney Barreras	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Jessica Montoya	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Melissa Ontiveros	<input type="checkbox"/> Yes <input type="checkbox"/> No
Charlotte Trujillo	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Bernadette Frieze	<input type="checkbox"/> Yes <input type="checkbox"/> No		

5.7 Consider approval of the parking lot rental contract with Duran Family Trust. Charlotte motioned to approve the parking lot rental contract with Duran Family Trust. Jessica seconded.

Member	Vote	Member	Vote	Member	Vote
Brittney Barreras	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Jessica Montoya	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Melissa Ontiveros	<input type="checkbox"/> Yes <input type="checkbox"/> No
Charlotte Trujillo	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Bernadette Frieze	<input type="checkbox"/> Yes <input type="checkbox"/> No		

5.8 Consider approval of the transportation contract with Albert Martinez Bus Company with any modifications required by NMPED upon review. Charlotte motioned to approve the transportation contract with Albert Martinez Bus Company. Brittney seconded.

Member	Vote	Member	Vote	Member	Vote
Brittney Barreras	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Jessica Montoya	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Melissa Ontiveros	<input type="checkbox"/> Yes <input type="checkbox"/> No
Charlotte Trujillo	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Bernadette Frieze	<input type="checkbox"/> Yes <input type="checkbox"/> No		

5.9 Consider approval of professional services agreement with Charter Law Office. Brittney motioned to approve the professional services agreement with Charter Law Office. Jessica seconded.

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Charlotte Trujillo	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Bernadette Frieze	<input type="checkbox"/> Yes <input type="checkbox"/> No		

5.10 Consider approval of capital assets policy. Charlotte motioned to approve the capital assets policy. Brittney seconded.

Member	Vote	Member	Vote	Member	Vote
Brittney Barreras	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Jessica Montoya	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Melissa Ontiveros	<input type="checkbox"/> Yes <input type="checkbox"/> No
Charlotte Trujillo	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Bernadette Frieze	<input type="checkbox"/> Yes <input type="checkbox"/> No		

6. EXECUTIVE DIRECTOR'S REPORT Baylor presented on his report.

7. DISCUSSION ITEMS

7.1 Council training. Council discussed training needs.

7.2 Next meeting. The next meeting will be on June 25, 2025.

8. ADJOURN TO ADJOURN AT 6:09PM

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