

Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
**300 Don Gaspar Santa Fe, NM 87501-2786**  
**Budget Adjustment Request**

Doc. ID: 515-000-2526-0017-I

Fund Type: General Fund / Capital  
Outlay / Debt Service

Adjustment Type: Increase

Fiscal Year: 2025-2026

Adjustment Changes Intent/Scope of Program Yes or No?: No

Total Approved Budget (Flowthrough):

Entity Name: South Valley Preparatory School

Contact: Justine Vigil, Business Manager

Phone: 505-938-7707

Email: justine@vigilgroup.net

**FLOWTHROUGH ONLY**

Budget Period: 2025-07-01

To: 2026-06-30

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Revenue 11000.0000.11111 \$44,240.36

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	56105 Instructional Materials - Operational	1010 Regular Education (PreK-12) Programs	515001 South Valley Preparatory School	0000 No Job Class	\$24,660.00	\$2,205.00	\$26,865.00	
11000 Operational	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (PreK-12) Programs	515001 South Valley Preparatory School	0000 No Job Class	\$20,000.00	\$388.00	\$20,388.00	
11000 Operational	1000 Instruction	56118 General Supplies and Materials	9000 Co-Curricular and Extra-Curricular Activities	515001 South Valley Preparatory School	0000 No Job Class		\$655.00	\$655.00	
11000 Operational	1000 Instruction	56119 Supply Assets (\$5,000 or less).	1010 Regular Education (PreK-12) Programs	515001 South Valley Preparatory School	0000 No Job Class	\$173,916.64	\$28,250.36	\$202,167.00	
11000 Operational	2400 Support Services-School Administration	53711 Other Charges	0000 No Program	515001 South Valley Preparatory School	0000 No Job Class	\$11,099.00	\$500.00	\$11,599.00	
11000 Operational	2400 Support Services-School Administration	56113 Software	0000 No Program	515001 South Valley Preparatory School	0000 No Job Class	\$20,544.00	\$187.00	\$20,731.00	
11000 Operational	2600 Operation & Maintenance of Plant	54416 Communication Services	0000 No Program	515001 South Valley Preparatory School	0000 No Job Class	\$15,000.00	\$2,055.00	\$17,055.00	
11000 Operational	2600 Operation & Maintenance of Plant	54610 Rental - Land and Buildings	0000 No Program	515001 South Valley Preparatory School	0000 No Job Class	\$49,020.00	\$10,000.00	\$59,020.00	
						Sub Total	\$44,240.36		
						Indirect Cost			
						DOC. TOTAL	\$44,240.36		

**Justification:**

to adjust budget per FY25 audited financials

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.