

Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 515-000-2526-0026-IB  
Fund Type: Direct Grant  
Adjustment Type: Initial Budget

Fiscal Year: 2025-2026

Entity Name: South Valley Preparatory School

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Justine Vigil, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7707

Email: justine@vigilgroup.net

<b>FLOWTHROUGH ONLY</b>
Budget Period: 2025-07-01                      To:    2026-06-30
A. Approved Carryover:
B. Total Current Year Allocation:
D. Total Funding Available:

Revenue 25171.0000.44301      \$14,326.00

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
25171 Child & Adult Food Program	3100 Food Services Operations	51100 Salaries Expense	0000 No Program	515001 South Valley Preparatory School	1617 Food Service		\$2,425.00	\$2,425.00	
25171 Child & Adult Food Program	3100 Food Services Operations	52111 Educational Retirement	0000 No Program	515001 South Valley Preparatory School	1617 Food Service		\$104.00	\$104.00	
25171 Child & Adult Food Program	3100 Food Services Operations	56116 Food	0000 No Program	515001 South Valley Preparatory School	0000 No Job Class		\$11,797.00	\$11,797.00	
Sub Total							\$14,326.00		
Indirect Cost									
<b>DOC. TOTAL</b>							\$14,326.00		

**Justification:**

To budget revenues received

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.