

**South Valley Preparatory School
Governing Council Meeting Agenda**

Thursday, October 24, 2019 5:00

South Valley Preparatory School Campus

2551 Karsten Court SE, Albuquerque, NM 87102 Conference Room

Type of meeting: Monthly

Chair: Bernadette Frietze

Invited to Attend:

1. Bernadette Frietze - **present**
2. Monica Aguilar - **absent**
3. Jess Wiltamuth - **absent**
4. Michaela Trujillo - **present**
5. Brian Ver Ploegh - **present**
6. Charlotte Trujillo – non-voting
7. Alfred Martinez – non-voting

Scheduled Guest(s): **Jamie Munsey**

Scheduled Absence:

----- Agenda -----

1. Call to Order, Roll Call (Quorum?/? voting members)..... Chair. – **Meeting called to order at 5:09. Three of 5 members present make a quorum. MTrujillo will be running the meeting**
2. Welcome and Introductions..... Chair – N/A
3. Approval of Agenda **ACTION ITEM***..... All –**MTrujillo presents the agenda calling for questions, clarifications and corrections. MTrujillo hearing none, calls for a motion to approve the Agenda. BFrietze motions to approve. BVerPloegh 2nds. Motion carries 3-0.**
4. Approval of Minutes from previous meeting(s).....Chair **MTrujillo presents the minutes from the previous meeting calling for questions, clarifications and corrections. Hearing none, MTrujillo calls for a motion to approve the minutes from the 9.26.19 meeting. BVerPloegh motions to approve. BFrietze 2nds. Motion carries 3-0.**
5. Open Public CommentOpen – **No one present**
6. Action Items.....
 - a. Financial Reports*.....Alfred – **Amartinez presents the finance reports. Summarizing the finance committee’s review of cleared checks, bank reconciliation. MTrujillo calls for questions, clarifications]. Hearing none, MTrujillo calls for a motion to approve the Finance Report. BFrietze motions to approve. BVerPloegh 2nds. Motion carries 3-0.**
 - b. BARs*Alfred
BAR DOC ID# 515-000-1920-0011-IB – Initial budget for IDEA-B to be used for Salary and Benefits. MTrujillo calls for questions, clarifications Hearing none, MTrujillo calls for a motion to approve BAR ending in 0011-IB. BVerPloegh motions to approve. BFrietze 2nds. Motion carries 3-0.

BAR DOCID# 515-000-1920-0021-I – Initial budget for GOB Library fund to be used for Technology, MTrujillo calls for a motion to approve BAR ending in 0012-I. BVerPloegh motions to approve. BFrietze 2nds. Motion carries 3-0.

BAR DOC ID# 515-000-1920-0013-IB – Initial budget for FFV Carryover from last year. MTrujillo calls for a motion to approve BAR ending in 0013-IB. BVerPloegh motions to approve. BFrietze 2nds. Motion carries 3-0.
 - c. PPE Reporting Policy*.....Charlotte – **ESEA requires all districts to establish a Per-pupil expenditures policy. AMartinez presents the policy and the process in which SVP will calculate and report PPE. MTrujillo calls for questions, clarifications. Hearing none, MTrujillo calls for a motion to approve the PPE Reporting Policy. BFrietze motions to approve. BVerPloegh 2nds. Motion carries 3-0.**
7. Executive Director Report.....Charlotte
 - a. Community Schools Update – **SVP was not awarded the Community Schools Planning grant. SVP plans on continuing with the timeline / time frame set up with GWebb.**
 - b. Facility Master Plan Update – **FMP Architects will be at the next GC meeting to go over the FMP process and update the GC on where the school is at.**

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- c. Construction Update – waiting for fire inspection
 - d. CLR Application – SVP will find out if their application to participate in the CLR PD through the Bilingual and Multicultural Bureau in the next week. This will provide SVP support in developing the now statewide required CLR Framework as a result of the Martinez / Yazzie lawsuit.
 - e. GC Training updates – Brian has completed his 7 introductory hours as confirmed. All other GC members need to complete their hours and Brian will need another 3 hours. SVP will sign up BFrietze, BVerploegh and MTrujillo for the National Independent Charter School Conference for GC hour training
 - f. SVP Halloween Carnival – Friday 10/25 6-8 – upcoming event
 - g. Student-Led Conferences 10/30 & 10/31 – upcoming event
 - h. SVP Goodwill Fundraiser 10/30 – upcoming event
 - i. PD 11/1 – upcoming PD with staff
 - j. GC Annual Training Action Plan – will update the action plan to reflect completion of GC hours and upcoming trainings
- 8. Announcements/Set Next Meeting..... Chair – Next meeting set for Thursday, November 21, 2019 @ 5:00 with a finance meeting at 4:30
 - 9. Adjourn..... Chair – Meeting adjourned at 5:46.

----- Statement of Non Discrimination -----

South Valley Preparatory School does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at 222-5642 at least 24 hours prior to the meeting.

---- Additional Information ----

Regular monthly meetings @ 5:00 on the 4th Thursday of every month on the SVP Campus unless advertised otherwise.

Finance Committee – Bernadette Frietze, Monica Aguilar, Charlotte Trujillo, Alfred Martinez, Andrew Cavalier, Norm Colter

Facilities Committee – Brian VerPlough

Policy Committee – Jess Wiltamuth, Michaela Trujillo

Audit Committee – Bernadette Frietze, Monica Aguilar, Andrew Cavalier, Charlotte Trujillo, Alfred Martinez, Norm Colter