

South Valley Preparatory School
Governing Council Meeting **MINUTES**

Thursday, January 23, 2020 @ 5:00

South Valley Preparatory School Campus

2551 Karsten Court SE, Albuquerque, NM 87102 Conference Room

Type of meeting: Monthly

Chair: Bernadette Fietze

Invited to Attend:

1. Bernadette Fietze - **PRESENT**
2. Monica Aguilar - **PRESENT**
3. Jess Wiltamuth - **ABSENT**
4. Michaela Trujillo - **PRESENT**
5. Brian Ver Ploegh - **PRESENT**
6. Charlotte Trujillo – non-voting - **PRESENT**
7. Alfred Martinez – non-voting -**PRESENT**

Scheduled Guest(s): Jamie Munsey, Jennifer Garcia, Dana Flores
Scheduled Absence:

----- Agenda -----

1. Call to Order, Roll Call (Quorum??/ voting members).....Chair. **4 OUT OF 5 MEMEBERS PRESENT IS A QUORUM.**
2. Welcome and Introductions Chair – **Ctrujillo introduces J.Garcia. New parent representation for our Finance and Audit Committee.**
3. Approval of Agenda **ACTION ITEM***..... All – **BFrietze presents the agenda for the meeting for consideration. BFrietze calls for questions or corrections, hearing none BFrietze calls for a motion to approve the agenda. MAguilar motions to approve the agenda. BVerPloegh 2nds. Motion carries 4-0**
4. Approval of Minutes from previous meeting(s).....Chair **BFrietze presents the minutes from the 11.21.19 meeting for consideration. BFrietze calls for questions, clarifications or corrections, hearing none BFrietze calls for a motion to approve the minutes from the 11.21.19 meeting. MTrujillo motions to approve the 11.21.19 meeting minutes. BVerPloegh 2nds. Motion carries 4-0**
5. Open Public CommentOpen - **None**
6. Action Items.....
 - a. Financial Reports*.....Alfred – **AMartinez presents the finance reports and bank reconciliation as reviewed by the finance committee. Currently expended about 44% of the budget. Should be at 50%. Projecting \$80,000 in cash carryover at this point. BFrietze calls for questions or corrections, hearing none BFrietze calls for a motion to approve the Finance Reports. MAguilar motions to approve the agenda. MTrujillo 2nds. Motion carries 4-0**
 - b. **BARs***Alfred – **AMartinez presents the bars:**
BAR DOC ID# 515-000-1920-0016-IB – Initial budget for the CSP grant for \$16,800 to be used for salary and benefits to support community engagement and recruitment. BFrietze calls for questions or corrections, hearing none BFrietze calls for a motion to approve BAR ending in 0016-IB. BVerPleogh Motions to approve BAR ending in 0016-IB. MTrujillo 2nds. Motion carries 4-0

BAR DOC ID# 515-000-1920-0017-IB Initial budget for the money from Commissioner Quezada which will be used to support Cottonwood Gulch programing. BFrietze calls for questions or corrections, hearing none BFrietze calls for a motion to approve BAR ending in 0017-IB MAguilar motions to approve BAR ending in 0017-IB. MTrujillo 2nds. Motion carries 4-0
7. Executive Director Report.....Charlotte
 - a. **Renewal update – SVP is scheduled to go up in front of the PEC again along with all other renewing schools when the new dashboard is released**
 - b. **Facility Master Plan Update – waiting to hear back from the architects in the info they gathered**
 - c. **Construction Update – Green sticker for the kitchen! All done**
 - d. **GC Training updates – per the spreadsheet. Several GC members are still in need of a few hours of training**
 - e. **NSLP Audit Update – waiting for the close out letter. No word yet**
 - f. **SVP 10th Anniversary – will be planning a 10 year anniversary celebration for some time in April**

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8. Announcements/Set Next Meeting..... Chair – request to move meeting to Wednesday, 2/26 due to personal commitments. Next meeting is Wednesday 2/26 @ 5:00 @ SVP with a finance meeting to be held at 4:30.
 9. Adjourn..... Chair – Meeting adjourned at 5:57
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----- Statement of Non Discrimination -----

South Valley Preparatory School does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at 222-5642 at least 24 hours prior to the meeting.

---- Additional Information ----

Regular monthly meetings @ 5:00 on the 4th Thursday of every month on the SVP Campus unless advertised otherwise.

Finance Committee – Bernadette Frieze, Monica Aguilar, Charlotte Trujillo, Alfred Martinez, Andrew Cavalier, Norm Colter

Facilities Committee – Brian VerPlough

Policy Committee – Jess Wiltamuth, Michaela Trujillo

Audit Committee – Bernadette Frieze, Monica Aguilar, Andrew Cavalier, Charlotte Trujillo, Alfred Martinez, Norm Colter