

**South Valley Preparatory School
Governing Council Meeting **MINUTES****

Thursday August 27, 2020 @ 4:00

**South Valley Preparatory School Campus or via ZOOM
2551 Karsten Court SE, Albuquerque, NM 87102 Conference Room**

*****Meeting may be fully held using virtual/telephonic conferencing to maximize social distancing measures as a result of the ongoing COVID-19 health emergency*****

Type of meeting: Monthly

Chair: Bernadette Fietze

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- Invited to Attend:**
1. Bernadette Fietze – **absent**
 2. Monica Aguilar - **Present**
 3. Andrew Cavalier - **Absent**
 4. Michaela Trujillo - **Present**
 5. Brian VerPloegh - **Present**
 6. Charlotte Trujillo – non-voting - **Present**
 7. Alfred Martinez – non-voting – **Present**

Scheduled Guest(s): Jamie Munsey,

Scheduled Absence: Andrew Cavalier, Bernadette Fietze

----- Agenda -----

1. Call to Order, Roll Call (Quorum?? voting members)...Chair. – **Quorum present 3 out of 5 members present**
2. Welcome and Introductions..... Chair **N/A**
3. Approval of Agenda **ACTION ITEM*** All - **Agenda is presented for consideration of approval. CTrujillo requests Action item e. Emergency Sick leave and Emergency Family leave be tabled until next month. Review is unfinished MAguilar motions to approve the agenda removing action item e. BVerPloegh 2nds. Motion carries 3-0**
4. Approval of Minutes from previous meeting(s).....Chair – **Minutes are presented for consideration for approval. No concerns, corrections. BVerPloegh motions to approve. MAguilar 2nds. Motion carries 3-0**
5. Open Public CommentOpen **N/A**
6. Action Items.....
 - a. Financial Reports*.....Alfred - **Finance reports were presented as reviewed by the finance committee. Summary of tinancies as of 7.31.20. 87,000 cut to SVP as anticipated. No questions, concerns. Finance report presented for consideration for approval. MAguilar motions to approve. BVerPloegh 2nds. Motion carries 3-0**
 - b. BARs*Alfred
BAR DOC ID#515-000-2021-001-I Title 2 carryover. BVerPloegh motion to approve. MAguilar 2nds. Motion carries 3-0
BAR DOC ID#515-000-2021-002-I Title 4 carryover. BVerPloegh motion to approve. MAguilar 2nds. Motion carries 3-0
BAR DOC ID#515-000-2021-003-IB Kitchen Equipment Grant. MAguilar motion to approve. BVerPloegh 2nds. Motion carries 3-0
BAR DOC ID#515-000-2021-004-D Decrease SEG. BVerPloegh motion to approve. MAguilar 2nds. Motion carries 3-0
BAR DOC ID#515-000-2021-005-IB Activities Account. BVerPloegh motion to approve. MAguilar 2nds. Motion carries 3-0
 - c. Attendance for Success Policy*.....Charlotte – **Attendance for Success policy is being proposed to meet legislative requirements. Tiered interventions support student**

attendance and outline. Motion to approve the Attendance for Success policy. BVerPloegh motions to approve. MAguilar 2nds. Motion carries 3-0

- d. Supplemental Pandemic Attendance Policy*.....Charlotte - CTrujillo presents supplemental pandemic attendance policy that outlines additional requirements to be followed due to the pandemic. Motion to approve the Supplemental pandemic attendance policy. MAguilar motions. BVerPloegh 2nds. Motion carries 3-0
- e. ~~Emergency Medical Leave and Emergency Sick Leave Policy*.....Charlotte~~
- f. Infectious Illness Preparedness and Response Plan*.....Charlotte. CTrujillo presents the infectious illness preparedness and response plan that has been updated to include COVID-19 specific guidelines to be added to the Safety plan. No questions, concerns. Plan is presented for consideration for approval. BVerPloegh motions to approve. MAguilar 2nds. Motion carries 3-0

7. Executive Director Report.....Charlotte

- a. Audit Update – Audit update meeting held. Auditors noted where they are at in reviewing and provided a tentative date for completing the work. Noting the increased time it is taking to upload everything. All electronic audit
- b. Community Schools Implementation Grant update – no official word on how much the school is getting yet. The Community schools team is moving forward to begin interviewing for a coordinator noting that the position may be half time.
- c. School start update – Continuing the online virtual learning at this time. Supporting students and families with tech support, chromebooks and internet hot spots

8. Announcements/Set Next Meeting..... Chair – next meeting set for Thursday Sept. 24, 2020 @ 4:00

9. Adjourn..... Chair – Meeting adjourned 5:11 pm

---- Statement of Non Discrimination ----

South Valley Preparatory School does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at 222-5642 at least 24 hours prior to the meeting.

---- Additional Information ----

Regular monthly meetings on the 4th Thursday of every month on the SVP Campus unless advertised otherwise.

Finance Committee – Bernadette Frieze, Monica Aguilar, Charlotte Trujillo, Alfred Martinez, Jennifer Garcia,

Facilities Committee – Brian VerPloegh,

Policy Committee – Michaela Trujillo Andrew Cavalier

Audit Committee – Bernadette Frieze, Monica Aguilar, Charlotte Trujillo, Alfred Martinez, Jennifer Garcia