

**South Valley Preparatory School
Governing Council Meeting Agenda**

Thursday, February 25, 2021 @ 4:30

**South Valley Preparatory School Campus or via ZOOM
2551 Karsten Court SE, Albuquerque, NM 87102 Conference Room**

*****Meeting may be fully held using virtual/telephonic conferencing to maximize social distancing measures as a result of the ongoing COVID-19 health emergency*****

Type of meeting: Monthly

Chair: Bernadette Fietze

- Invited to Attend:**
1. Bernadette Fietze - **Present**
 2. Monica Aguilar - **Present**
 3. Andrew Cavalier - **Absent**
 4. Michaela Trujillo - **Present**
 5. Brian VerPloegh - **Present**
 6. Charlotte Trujillo – non-voting - **Present**
 7. Alfred Martinez – non-voting - **Present**
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Scheduled Guest(s): Jamie Munsey, Amanda Gutierrez Lopez
Scheduled Absence:

----- Agenda -----

1. Call to Order, Roll Call (Quorum?? voting members).....Chair. –
 2. Welcome and Introductions..... Chair –
 3. Approval of Agenda **ACTION ITEM*** All - **CTrujillo requests that discussion item 7c – Community Schools Activities and updates be moved to after public comment so that Community Schools Coordinator Mrs. Gutierrez-Lopez can provide an update and not have to stay for the full meeting. BFrietze calls for a motion to approve the agenda with the said changes. Motion by BVerPloegh. 2nd by MTrujillo. Motion carries 4-0**
 4. Approval of Minutes from previous meeting(s).....Chair – **BFrietze presents minutes from the 1.28.21 meeting for consideration. Motion to approve by MAguilar 2nd by BVerPloegh**
 5. Open Public CommentOpen - **None**
Item 7C – Community Schools update. Mrs. Amanda Gutierrez-Lopez provided a lengthy update and list of activities, services and partnerships going on at the school along with future partnerships, PDs and services that are being put into place for the 21-22 school year
 6. Action Items.....
 - a. Financial Reports*.....Alfred - **Al presented summary of budget that was fully reviewed by Finance Committee. SVP should be at approximately 51% expended budget. SVP is at 43%. Al is working on closing out PO's that we know will not be spent to address the budget decrease bar. BFrietze calls for questions, concerns. Hearing none BFrietze calls for a motion to approve the finance report ending 1.31.21. Motion to approve finance report by BVerPloegh. 2nd by MAguilar. Motion passes 4-0**
 - b. BARs*Alfred
BAR DOC ID# 515-000-2021-0024-I – CSI grant for after school programs. Motion to approve by MAguilar. 2nd by MTrujillo. Motion passes 4-0
BAR DOC ID# 515-000-2021-0025-I – Insurance reimbursement to the school for the 2 suburbans that were stolen from the school grounds. Motion to approve by BVerPloegh. 2nd by MAguilar. Motion carries 4-0
BAR DOC ID# 515-000-2021-0026-D – Decrease in operational for not making predicted growth. Motion to approve by MTrujillo. 2nd by MAguilar. Motion carries 4-0
BAR DOC ID# 515-000-2021-0027-M – Maintenance bar to move money within the same fund / function to adjust and clean up fund 11000 operational. No state approval needed, just GC. Motion to approve by MTrujillo. 2nd by BVerPloegh
 7. Executive Director Report.....Charlotte
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- a. Audit Update – waiting for state to release. Audit has been discussed in Audit / Finance Committee
 - b. Building Construction update – last project still in progress is the roof. Last of old roof removal has been done and new roof installation to begin next week
 - c. Community Schools Activities and updates – done earlier in agenda
 - d. Special Ed program update – 120 day waiver submitted and approved. Mrs.Tilseth continues to provide awesome support and PD to staff on a weekly basis
 - e. Student Attendance update – Attendance has improved for most students that were referred however, there are still a handful of students that have been referred to Engage NM.
- 8. Announcements/Set Next Meeting..... Chair – Next meeting set for Thursday, March 25th @ 4:30
 - 9. Adjourn..... Chair – Meeting adjourned at 5:12
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----- Statement of Non Discrimination ----

South Valley Preparatory School does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at 222-5642 at least 24 hours prior to the meeting.

---- Additional Information ----

Regular monthly meetings on the 4th Thursday of every month on the SVP Campus unless advertised otherwise.
Finance Committee – Bernadette Frieze, Monica Aguilar, Charlotte Trujillo, Alfred Martinez, Jennifer Garcia,
Facilities Committee – Brian VerPloegh,
Policy Committee –Michaela Trujillo, Andrew Cavalier
Audit Committee – Bernadette Frieze, Monica Aguilar, Charlotte Trujillo, Alfred Martinez, Jennifer Garcia