

**South Valley Preparatory School**  
**Governing Council Regular Meeting Agenda**  
**Wednesday, July 26, 2023 @ 5:00 pm**  
**Location: 2551 Karsten Ct SE Albuquerque, NM 87102**

<https://zoom.us/j/93321271386?pwd=NSStWjFaOW1tYm4vZittU040SWhEdz09>

Meeting ID: 933 2127 1386  
Passcode: n7XQ8M



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<b>Type of meeting:</b> Monthly	<b>Chair:</b> Bernadette Fietze
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<b>Invited to Attend:</b>	<ol style="list-style-type: none"><li>1. Bernadette Fietze</li><li>2. Monica Aguilar</li><li>3. Steven Cordova</li><li>4. Brittany Barreras</li><li>5. Venessa Urioste</li><li>6. Baylor Del Rosario – non-voting</li><li>7. Aida Homs Rivera – non-voting</li><li>8. Alfred Martinez – non-voting</li><li>9. Sonya Vigil – non-voting</li></ol>
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<b>Scheduled Guest(s):</b> Sue Fox	
<b>Scheduled Absence:</b> Alfred Martinez	

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----- Agenda -----

1. Call to Order, Roll Call (Quorum??/? voting members) Chair.  
Meeting called to order at  
**Roll Call/Present:**  
Bernadette Fietze  
Monica Aguilar  
Steven Cordova  
Brittany Barreras  
Venessa Urioste  
**Absent:**  
None
  
  2. Welcome and Introductions            Chair
  
  - ACTION ITEMS\***
  3. Approval of Agenda    All  
Motion: Brittany Barreras  
2<sup>nd</sup>: Bernadette Fietze  
Vote: Unanimously Approved
  
  4. Approval of Regular Meeting Minutes June 27, 2023.....Chair  
Motion: Bernadette Fietze  
2<sup>nd</sup>: Monica Aguilar  
Vote: Unanimously Approved
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5. Open Public Comment .....Open

6. **Action Items:**

a. Financial Reports \*.....Sonya Vigil (See attached.)

Motion to approve: Venessa Urioste

2<sup>nd</sup>: Steven Cordova

Vote: Unanimously Approved

b. BARS\*.....Sonya Vigil

Motion to approve: Bernadette Fietze

2<sup>nd</sup>: Monica Aguilar

Vote: Unanimously Approved

7. **Action Item:**

2023-2024 South Valley Prep Student Handbook (English and Spanish) (See attached.) Approved subject to revision

Motion by Bernadette Fietze to approve handbook with revisions upon review by school attorney Sue Fox

2<sup>nd</sup>: Brittany Barreras

Vote: Roll Call Vote

B. Fietze – yes

S. Cordova – yes

B. Barreras – yes

M. Aguilar – yes

V. Urioste - yes

8. **Action Item:**

2023-2024 South Valley Prep Employee Handbook (See attached.)

Motion by Bernadette Fietze to approve handbook with revisions upon review by school attorney Sue Fox

2<sup>nd</sup>: Steven Cordova

Vote: Roll Call Vote

B. Fietze – yes

S. Cordova – yes

B. Barreras – yes

M. Aguilar – yes

V. Urioste - yes

9. **Action Item:**

2023 -2024 South Valley Prep Open Meetings Act Resolution (See attached.)

Motion to approve: Brittany Barreras

2<sup>nd</sup>: Bernadette Fietze

Vote: Unanimously Approved

10. **Action Item:**

2023-2024 Approval of South Valley Prep Business Manager/Procurement Officer, Sonya Vigil

Motion to approve: Monica Aguilar

2<sup>nd</sup>: Steven Cordova

Vote: Unanimously Approved

11. **Action Item:**

Approval of 2023-2024 South Valley Preparatory Governance Council Board Officers Slate and assignment of committee members:

- Chair: Brittney Barreras
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- Vice Chair: Monica Aguilar
  - Secretary/Treasurer: Steven Cordova
- Motion to approve: Venessa Urioste  
2<sup>nd</sup>: Monica Aguilar  
Vote: Unanimously Approved

12. Executive Director's Report (See attached.)

13. **Action Item:**

Pursuant to Open Meetings Act/**Closed Session**: Potential threat of litigation  
Motion: Bernadette Frieze  
2<sup>nd</sup>: Venessa Urioste

14. Roll Call Vote: Unanimously Approved

Motion: Steven Cordova  
2<sup>nd</sup>: Brittany Barreras  
Roll Call Vote:

- B. Frieze – yes
- S. Cordova – yes
- B. Barreras – yes
- M. Aguilar – yes
- V. Urioste - yes

Coming out of closed session the only item discussed was the agenda item "potential threat of litigation" for the closed session.

15. Announcements/Set Next Meeting..... Chair

**Next Meeting is in person, on Wednesday, August 23, 2023.**

16. Adjourn..... Chair

The Chair motioned to adjourn and it was seconded. Meeting adjourned at 7:15pm.

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**----- Statement of Non Discrimination ----**

South Valley Preparatory School does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at 222-5642 at least 24 hours prior to the meeting.

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**---- Additional Information ----**

Regular monthly meetings @ 5:00 on the 4<sup>th</sup> Wednesday of every month on the SVP Campus unless advertised otherwise.

Finance Committee – Bernadette Frieze, Venessa Urioste, Sonya Vigil, Alfred Martinez, Baylor Del Rosario

Facilities Committee – Monica Aguilar, Alfred Martinez, Sonya Vigil

Policy Committee – Steven Cordova

Audit Committee – Bernadette Frieze, Monica Aguilar, Jennifer Garcia, Steve Alarid, Sonya Vigil Alfred Martinez, Baylor Del Rosario