



Governing Council  
Brittney Barreras, Chair  
Monica Aguilar, Vice Chair  
Steven Cordova, Secretary  
Bernadette Frieze, Member  
Venessa Urioste, Member

# Governing Council AGENDA

Baylor Del Rosario, Executive Director  
Aida Homs-Rivera, Assistant Principal  
Sonya Vigil, Business Manager  
2551 Karsten Court SE  
Albuquerque, NM 87102  
(505) 222-5642  
southvalleyprep.org

## REGULAR MEETING

**Date:** Wednesday, September 27, 2023 @ 5:00pm

**Location:** Conference Room, 2551 Karsten Ct. SE, Albuquerque, NM 87102

### 1. OPENING

- 1.1. Call to Order Called to order by chair at 6:05pm.
- 1.2. Moment of Silence – Passing of Governor Richardson
- 1.3. Introduction of Guests – Jessica Montoya, Lonnie Anderson, and Lisa Krebs are considering joining the governing council. Taty Trujillo, Baylor Del Rosario, Carmela Montez, Aida Homs-Rivera, Sonya Vigil also attended.
- 1.4. Recognition – Tatyana “Taty” Trujillo was recognized as distinguished alumna and received keys to the school.
- 1.5. Roll Call Present are: Brittney Barreras (chair), Steven Cordova (secretary), Bernadette Frieze (phone). Absent are: Monica Aguilar (vice-chair) and Venessa Urioste.

### 2. OPEN PUBLIC COMMENTS

### 3. APPROVAL OF AGENDA

- 3.1. Approval of Agenda for September 27, 2023 – Approved unanimously.

### 4. APPROVAL OF MINUTES

- 4.1. Approval of Meeting Minutes from August 23, 2023 – Approved unanimously.

### 5. ACTION ITEMS

- 5.1. Approval of Financial Reports – Tabled.
- 5.2. Approval of Budget Adjustment Requests (BARs) – Approved unanimously for each BAR.
  - BAR: 515-000-2324-0003T for 24330 (ESSER III Transfer Funds for SEL Interventionist \$201,774)
  - BAR: 515-000-2324-0005M for 24106 (IDEA-B Laptops & iPads for SWD)
  - BAR: 515-000-2324-0006I for 24308 (ESSER II \$53,506.00)
- 5.3. Approval to Remove as Bank Signors Alfred Martinez, Moises Padilla, and Bernadette Frieze – Approved unanimously.
- 5.4. Approval to Add as Bank Signors Sonya Vigil and Baylor Del Rosario – Approved unanimously.
- 5.5. Approval of Parking Lot Lease with Duran Family Trust, LLC – Approved unanimously.
- 5.6. Approval of Final Draft of Employee Handbook – Approved unanimously.
- 5.7. Approval of new Governing Council Members – Acknowledge resignation of Venessa Urioste from governing council and approved addition of Jessica Montoya as governing council member.

### 6. DISCUSSION ITEMS

- 6.1. Student Discipline Policy and Input from Parents/Equity Council

#### Statement of Non-Discrimination

South Valley Preparatory School does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at (505) 222-5642 at least 24 hours prior to the meeting.

#### Additional Information

Regular monthly meetings @ 5:00pm on the 4<sup>th</sup> Wednesday of every month on South Valley Prep campus in the conference room unless advertised otherwise.  
**Finance Committee** – Bernadette Frieze, Venessa Urioste, Baylor Del Rosario, Sonya Vigil / **Facilities Committee** – Monica Aguilar, Sonya Vigil, Baylor Del Rosario / **Policy Committee** – Steven Cordova, Baylor Del Rosario / **Audit Committee** – Bernadette Frieze, Venessa Urioste, Jennifer Garcia, Steve Alarid, Alfred Martinez, Sonya Vigil, Baylor Del Rosario

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7. **EXECUTIVE DIRECTOR'S REPORT**
8. **ANNOUNCEMENTS/NEXT MEETING** The next meeting will be October 25, 2023 at 5:00pm. Finance Committee will meet at 4:30pm.
9. **ADJOURNMENT** – Approved unanimously. Adjourned at 5:57pm.



Governing Council Chair

10/25/23

Date

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