



Chair or Designee Signature _____

SVP Attendance for Success Policy

The Attendance for Success Act requires school attendance data to be reported to the New Mexico Public Education Department (NMPED). All Students are expected to attend in-person or remote instructional programs, as provided by their school, each day. SVP requires that all students attend in-person in all learning environments. SVP will maintain accurate attendance in all learning environments. In addition, attendance will count as a portion of each student's grade.

Medical Absences

Absences due to medical conditions may be excused absences if:

1. the status of the student is disclosed to the school
2. the parents or guardians provides relevant documentation to the school

Other excused medical absences include but are not limited to:

- 10 days minimum for childbirth
- 4 days minimum for pregnancy or parenting.
- Expecting parents
- Medical 504 plans

Tiers of Support

SVP will establish the four tiers of support based on the percentage of class period or school day absences. These tiers will provide interventions for students and families to support student attendance during all learning models. SVP will report student tier assignment to the state each grading period per state requirements.

Tier 1 – Whole School Intervention

All Students will be assigned Tier 1 interventions. Tier 1 interventions will support all student but specifically any student that has missed less than 5% of classes or school days for any reason.

SVP will implement the following Tier 1 interventions

- Positive Support through Individual Attendance recognition and awards each grading period
- Positive Support through Homeroom Class Attendance recognition and awards each grading period
- Parent notification weekly by homeroom teacher
- Parent notification weekly by Ancillary and support staff
- Before and After school academic support (Homework club, tutoring)
- Before and After school programming to support childcare
- After school sports and other extra-curricular activities to support daily attendance, health and wellness
- End of the year attendance reward

Tier 2 – Individualized Prevention

Any student that has missed 5% or more, but less than 10% of classes or school days for any reason will be assigned Tier 2 interventions. Tier 2 interventions include:

- Attendance conference will be held with Parent / Guardian, Student and Teacher to review attendance history and the impact of absences on student academic outcomes and to document any needs by the family to support student attendance (i.e. access to WiFi, or other needed resources)
- Attendance contract outlining specific interventions to be implemented by the family and the school
- Health and Wellness referral will be made to address family resource needs (i.e. food bank, utility or housing resources, health and wellness referrals, carpool connection to support consistent Transportation)
- Before and After School academic support (Homework club, tutoring)
- Before and after school programming to support childcare
- After school sports and other extra-curricular activities to support daily attendance, health and wellness
- Quarterly attendance incentives and rewards
- End of the year attendance reward

Tier 3 – Early Intervention

Any Student that has missed 10 percent or more, but less than 20 percent of classes or school days for any reason. In addition to whole-school prevention strategies and other supportive interventions, for Tier 3 students, the attendance team shall notify the parent/family in writing of the student's absenteeism. The notice shall include a date, time, and place for the parent/family to meet with school officials/staff to develop intervention strategies that focus on keeping the student in an educational setting. The attendance team shall be convened to establish a specific intervention plan for the student that includes establishing weekly progress monitoring and a contract for attendance. To the extent appropriate, given the student's age, the student should be actively involved in the formulation of the attendance contract, the provisions of which should include a focus on both academic and extracurricular activities appropriate for and of interest to the student.

- Health and Wellness Team meeting will be held with Parent / Guardian, Student, Attendance Representative and Health and Wellness Team members to update the attendance history and the impact of absences on student academic outcomes
- Document the underlying causes of absences and provide support and resources
- Attendance contract to be established with the input of Parent / Guardian, Student, Teacher, Health and Wellness Team member and the Attendance Representative outlining specific interventions to be implemented by the family and the school
- Referral to Engage NM for student and family support
- Weekly progress monitoring by Health and Wellness Team

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Tier 4 - Intensive Supports

Students who have missed 20 percent or more of classes or school days for any reason. In addition to whole-school prevention strategies and other supportive interventions, for Tier 4 students, the attendance team shall give written notice to the parent/family, including a date, time, and place for the parent/family to meet with the school principal and the attendance team, and establish non-punitive consequences at the school level, identify appropriate specialized supports that may be needed to help the student address the underlying causes of excessive absenteeism, and apprise the student and the parent

- Health and Wellness Team meeting will be held with Parent / Guardian, Student, Attendance Representative and Health and Wellness Team members to update the attendance history and the impact of absences on student academic outcomes
- Document the underlying causes of the excessive absences and identify and locate specialized support and resources
- Attendance contract to be established with the input of Parent / Guardian, Student, Teacher, Health and Wellness Team member and the Attendance Representative outlining specific interventions to be implemented by the family and the school
- Inform Parent / Guardian of the consequences of further absences to include submission of a report to Children, Youth and Family Department by the school for parental educational neglect as well as a referral to the Juvenile Probation Office for Truancy.