



Governing Council
Brittney Barreras, Chair
Monica Aguilar, Vice Chair
Steven Cordova, Secretary
Bernadette Frieze, Member
Jessica Montoya, Member
Lisa Krebs, Member

Governing Council AGENDA

Baylor Del Rosario, Executive Director
Aida Homs-Rivera, Assistant Principal
Maria Fidalgo, Business Manager
2551 Karsten Court SE
Albuquerque, NM 87102
(505) 222-5642
southvalleyprep.org

FINANCE COMMITTEE & REGULAR MEETING NOTICE

Date: Wednesday, November 29, 2023 @ 4:30pm Finance Committee Meeting and Regular Meeting @ 5:00pm

Location: Conference Room, 2551 Karsten Ct. SE, Albuquerque, NM 87102

1. OPENING

- 1.1. Call to Order
- 1.2. Introduction of Guests
- 1.3. Celebration of departing council members
- 1.4. Roll Call.

2. OPEN PUBLIC COMMENTS

3. APPROVAL OF AGENDA

- 3.1. Consider approval of today's agenda November 29, 2023.

4. APPROVAL OF MINUTES

- 4.1. Consider approval of minutes from last month's October 25, 2023 meeting.

5. ACTION ITEMS

- 5.1. Consider approval of lease with Duran Family Trust LLC for use of student drop-off/pick-up parking lot.
- 5.2. Consider approval of new governing council member(s).
- 5.3. Consider approval of financial report for October and November 2023.
- 5.4. Consider approval of Budget Adjustment Requests (BARs).
- 5.5. Consider approval of capital projects that are over \$10,000 each. The projects are as follows: (a) replacement of two (2) exterior entrance doors and (b) installation of shade structure over outdoor tables.
- 5.6. Consider approval of draft Teacher Cost Index (TCI) policy.

6. DISCUSSION AND POSSIBLE ACTION ITEMS

- 6.1. Annual training requirements for council members.

7. EXECUTIVE DIRECTOR'S REPORT

8. CLOSED SESSION

- 8.1. Consider approval for the governing council to enter into closed session as permitted by the Open Meetings Act, section 10-15-1(H)(2) to discuss Limited Personnel Matters specifically so that the executive director can update the council regarding investigations of classified and/or certified employees by the executive director.
- 8.2. Reconvene to Open Session.
- 8.3. Consider approval of the following statement: *"The matter discussed in the closed meeting was limited only to those specified in the motion to enter into the closed meeting."*

Please notify the executive director by 10:00am on the day of the meeting via email at baylor.delrosario@southvalleyprep.org if you would like to speak during the Open Public Comments section of the meeting.

Statement of Non-Discrimination

South Valley Preparatory School does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at (505) 222-5642 at least 24 hours prior to the meeting.

Additional Information

Regular monthly meetings @ 5:00pm on the 4th Wednesday of every month on South Valley Prep campus in the conference room unless advertised otherwise.

Finance Committee – Bernadette Frieze, Brittney Barreras, Baylor Del Rosario, Maria Fidalgo / **Facilities Committee** – Monica Aguilar, Maria Fidalgo, Baylor Del Rosario / **Policy Committee** – Steven Cordova, Baylor Del Rosario / **Audit Committee** – Bernadette Frieze, Nina Noriega, Maria Fidalgo, Baylor Del Rosario

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9. ANNOUNCEMENTS/NEXT MEETING

10. ADJOURNMENT

Please notify the executive director by 10:00am on the day of the meeting via email at baylor.delrosario@southvalleyprep.org if you would like to speak during the Open Public Comments section of the meeting.

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