



Governing Council
Brittney Barreras, Chair
Steven Cordova, Secretary
Bernadette Frieze, Member
Jessica Montoya, Member
Lisa Krebs, Member

Governing Council AGENDA

Baylor Del Rosario, Executive Director
Aida Homs-Rivera, Assistant Principal
Maria Fidalgo, Business Manager
2551 Karsten Court SE
Albuquerque, NM 87102
(505) 222-5642
southvalleyprep.org

FINANCE COMMITTEE & REGULAR MEETING NOTICE

Date: Wednesday, December 13, 2023 @ 4:30pm Finance Committee Meeting and Regular Meeting @ 5:00pm

Location: Conference Room, 2551 Karsten Ct. SE, Albuquerque, NM 87102

1. OPENING

- 1.1. Call to Order. Brittney Barreras the chair called the meeting at 5:02pm.
- 1.2. Introduction of Guests. There was no new guests today.
- 1.3. Celebration of departing council members. Tabled for next month's meeting. A celebration for Monica Aguilar who resigned.
- 1.4. Roll Call. Present: Jessica Montoya, Lisa Krebs, Brittney Barreras. Absent: Steven Cordova and Bernadette Frieze.

2. OPEN PUBLIC COMMENTS There was a public comment.

3. APPROVAL OF AGENDA

- 3.1. Consider approval of today's agenda December 13, 2023. Lisa motioned to approve today's agenda and Jessica seconded. Unanimously passed.

4. APPROVAL OF MINUTES

- 4.1. Consider approval of minutes from last month's November 29, 2023 meeting. Lisa motioned to approve minutes from last month and Jessica seconded. Unanimously passed.

5. EXECUTIVE DIRECTOR'S REPORT Baylor presented on his report.

6. ACTION ITEMS

- 6.1. Consider approval of new governing council member(s). None for today.
- 6.2. Consider approval of financial report for September, October, and November 2023. Maria Fidalgo the business manager presented on the financial report for the past three (3) months. Jessica motioned to approve the financial statements and Lisa seconded. Unanimously passed.
- 6.3. Consider approval of Budget Adjustment Requests (BARs). Lisa motioned to approve BARs and Jessica seconded. Unanimously passed each of the three (3) BARs. The BARs are: (a) BAR 515-000-2324-0010-IB for Dinner Program, (b) BAR 515-000-2324-0011-IB for Universal Free Lunch and (c) BAR 515-000-2324-0009-IB related to facilities.

7. CLOSED SESSION

- 7.1. Consider approval for the governing council to enter into closed session as permitted by the Open Meetings Act, section 10-15-1(H)(2) to discuss Limited Personnel Matters specifically so that the executive director can update the council regarding investigations of classified and/or certified employees by the executive director. Lisa motioned to approve to go into closed session and Jessica seconded. Unanimously passed.
- 7.2. Reconvene to Open Session. Lisa motioned to approve to go back to open session and Jessica seconded. Unanimously passed.

Please notify the executive director by 10:00am on the day of the meeting via email at baylor.delrosario@southvalleyprep.org if you would like to speak during the Open Public Comments section of the meeting.

Statement of Non-Discrimination

South Valley Preparatory School does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at (505) 222-5642 at least 24 hours prior to the meeting.

Additional Information

Regular monthly meetings @ 5:00pm on the 4th Wednesday of every month on South Valley Prep campus in the conference room unless advertised otherwise.

Finance Committee – Bernadette Frieze, Brittney Barreras, Baylor Del Rosario, Maria Fidalgo / **Facilities Committee** – Maria Fidalgo Baylor Del Rosario / **Policy Committee** – Steven Cordova, Baylor Del Rosario / **Audit Committee** – Bernadette Frieze, Nina Noriega, Maria Fidalgo, Baylor Del Rosario

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7.3. Consider approval of the following statement: *"The matter discussed in the closed meeting was limited only to those specified in the motion to enter into the closed meeting."* Lisa motioned to approve to go back to open session and Jessica seconded. Unanimously passed.

8. **ANNOUNCEMENTS/NEXT MEETING** The next meeting will be December 16, 2023 (possible quorum at an event) and January 24, 2024 for the regular meeting.

8.1. **ADJOURNMENT** Brittney motioned to adjourn the meeting 6:13pm and Jessica seconded. Unanimously passed.

DRAFT

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