



Governing Council  
Brittney Barreras, Chair  
Monica Aguilar, Vice Chair  
Steven Cordova, Secretary  
Bernadette Frieze, Member  
Jessica Montoya, Member

# Governing Council AGENDA

Baylor Del Rosario, Executive Director  
Aida Homs-Rivera, Assistant Principal  
Maria Fidalgo, Business Manager  
2551 Karsten Court SE  
Albuquerque, NM 87102  
(505) 222-5642  
southvalleyprep.org

Approved: *Lisa Krebs*

## REGULAR MEETING

**Date:** Wednesday, October 25, 2023 @ 5:00pm

**Location:** Conference Room, 2551 Karsten Ct. SE, Albuquerque, NM 87102

### 1. OPENING

- 1.1. Call to Order Brittney Barreras (chair) called the meeting at 5:00pm.
- 1.2. Introduction of Guests Baylor Del Rosario, Maria Fidalgo (remote call in), Lisa Krebs were in attendance.
- 1.3. Roll Call. Present: Brittney, Jessica, Monica (came in at 5:12pm) and Steven. Absent: Bernadette.

### 2. OPEN PUBLIC COMMENTS None.

### 3. APPROVAL OF AGENDA

- 3.1. Consider approval of today's agenda dated October 25, 2023. Motions by Steven. Seconded by Britney. Motion passed unanimously.

### 4. APPROVAL OF MINUTES

- 4.1. Consider approval of minutes from last month's September 27, 2023 meeting. Motions by Steven. Seconded by Brittney. Motion passed unanimously.

### 5. ACTION ITEMS

- 5.1. Consider approval of consent agenda items (a) through (d): No motion was made as each item was discussed separately.
  - a. Notice to the Public Education Commission (PEC) of change in business manager and procurement officer Baylor (director) explained that the Public Education Commission (PEC) which is the school's authorizer requires notice of any changes to a state charter school's governance or administrative staff. Also, a waiver for the Chief Procurement Office (CPO) will be filed as the new business manager, Maria Fidalgo has a CPO certificate, but is ineligible because she is a contractor rather than a salaried staff of the school. Baylor has enrolled in the first available course which will be held February 16-18, 2024. Motions by Steven. Seconded by Brittney. Motion passed unanimously after some discussion.
  - b. Financial report Motions by Steven to table for the November meeting. Seconded by Brittney. Motion passed unanimously after some discussion.
  - c. Budget Adjustment Requests (BARs) No BARs so no action.
  - d. Add a governing council member as bank signor. Steven motioned to table action item 5.1(d), which was seconded by Jessica.
- 5.2. Consider approval of new governing council member(s). The council recognized Monica's (vice-chair) decade long contribution to the school and wish her well as she resigns from the board. Steven (secretary) was also recognized for his three (3) year service. Steven gave his notice to resign as well. Steven will stay on until a replacement member has been voted in to maintain compliance with the minimum number of members per bylaw. Motions by Steven to approve Lisa Krebs's desire to become member of the governing council was made. Seconded by Jessica. Motion passed unanimously.

Please notify the executive director by 10:00am on the day of the meeting via email at [baylor.delrosario@southvalleyprep.org](mailto:baylor.delrosario@southvalleyprep.org) if you would like to speak during the Open Public Comments section of the meeting.

#### Statement of Non-Discrimination

South Valley Preparatory School does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at (505) 222-5642 at least 24 hours prior to the meeting.

#### Additional Information

Regular monthly meetings @ 5:00pm on the 4<sup>th</sup> Wednesday of every month on South Valley Prep campus in the conference room unless advertised otherwise.

Finance Committee – Bernadette Frieze, Brittney Barreras, Baylor Del Rosario, Maria Fidalgo / Facilities Committee – TBD Maria Fidalgo, Baylor Del Rosario / Policy Committee – Steven Cordova, Baylor Del Rosario / Audit Committee – Bernadette Frieze, Nina Noriega, Maria Fidalgo, Baylor Del Rosario

Governing Council  
Brittney Barreras, Chair  
Monica Aguilar, Vice Chair  
Steven Cordova, Secretary  
Bernadette Frietze, Member  
Jessica Montoya, Member

## Governing Council AGENDA

Baylor Del Rosario, Executive Director  
Aida Homs-Rivera, Assistant Principal  
Maria Fidalgo, Business Manager  
2551 Karsten Court SE  
Albuquerque, NM 87102  
(505) 222-5642  
southvalleyprep.org

6. **EXECUTIVE DIRECTOR'S REPORT** Baylor spoke about his report.
7. **CLOSED SESSION**
  - 7.1 Consider approval for the governing council to enter into closed session as permitted by the Open Meetings Act, section 10-15-1(H)(2) to discuss Limited Personnel Matters specifically so that the executive director can update the council regarding investigations of classified and/or certified employees by the executive director. Motions by Steven. Seconded by Jessica. Motion passed with the following votes: Jessica – Yes, Monica – Yes, Steven – Yes, Brittney – Yes, and Lisa - Yes.
  - 7.2 Reconvene to Open Session. Motion by Steven to return to open session. Seconded by Jessica that the council reconvened back into open session.
  - 7.3 Consider approval of the following statement: *"The matter discussed in the closed meeting was limited only to those specified in the motion to enter into the closed meeting."* Motions by Steven that only the item specified in Action Item #7.1 was discussed . Seconded by Jessica. Motion passed unanimously. Each vote was
8. **ANNOUNCEMENTS/NEXT MEETING** Next general meeting will be held November 29, 2023. Finance committee will be at 4:30pm on the same day.
9. **ADJOURNMENT** Meeting ended at 6:19pm..

Please notify the executive director by 10:00am on the day of the meeting via email at [baylor.delrosario@southvalleyprep.org](mailto:baylor.delrosario@southvalleyprep.org) if you would like to speak during the Open Public Comments section of the meeting.

#### Statement of Non-Discrimination

South Valley Preparatory School does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at (505) 222-5642 at least 24 hours prior to the meeting.

#### Additional Information

Regular monthly meetings @ 5:00pm on the 4<sup>th</sup> Wednesday of every month on South Valley Prep campus in the conference room unless advertised otherwise.  
**Finance Committee** – Bernadette Frietze, Brittney Barreras, Baylor Del Rosario, Maria Fidalgo / **Facilities Committee** – TBD Maria Fidalgo, Baylor Del Rosario / **Policy Committee** – Steven Cordova, Baylor Del Rosario / **Audit Committee** – Bernadette Frietze, Nina Noriega, Maria Fidalgo, Baylor Del Rosario