

Governing Council
Brittney Barreras, Chair
Bernadette Fietze - Member
Melissa Toledo, Member
Rios Fernandez, Member
Charlotte Trujillo, Member



Governing Council AGENDA

Crystal Avalos, Executive Director
Justine Vigil, Business Manager
2551 Karsten Court SE
Albuquerque, NM 87102
(505) 222-5642
southvalleyprep.org

REGULAR MEETING NOTICE

Date: Wednesday, June 24, 2026 Regular Meeting @ 5:00pm. Finance Committee @ 4:00pm with agenda being financials from previous month and Budget Adjustment Requests (BARs)

Location: Conference Room, 2551 Karsten Ct. SE, Albuquerque, NM 87102

Streaming (Prior to October 2024) of Governing Council Meetings

Streaming (October 2024 Onward) of Governing Council Meetings

Back-Up Streaming of Governing Council Meetings

Email: gc@southvalleyprep.org (Please send public comments to this email prior to the scheduled meeting)

1. OPENING

- 1.1 Call to Order. @ 5:10 -technical issues with the internet
- 1.2 Introduction of Guests. - Justine Vigil, Business Manager
- 1.3 Roll Call. - all present except Melissa Toledo who is currently logging on

2. OPEN PUBLIC COMMENTS (email gc@southvalleyprep.org to sign-up or to send written statement to be read) - No requests for open public comments

3. APPROVAL OF AGENDA

- 3.1 Consider approval of today's agenda. - C.T moves to approve the agenda with moving the Executive Directors report be moved to #5 and the Action Items to #6 . B.Fietze 2nds Motion passes 4-0 with one member not yet logged in to participate in the vote

4. APPROVAL OF MINUTES

- 4.1 Consider approval of minutes from last month's meeting. - Motion to approve the minutes from the last meeting by B.Fietze. R.Fernandez 2nds. Motion passes 4-0 with one member not yet logged in to participate in the vote

5. ACTION ITEMS

- 5.1 Finance Report and Consider approval of financial statements for previous month(s). - RFR's are all up to date. The budget is in good standing. FMP capital outlay available. Closing out the fiscal year. B.F motions to approve, BB 2nds. Motion passes unanimously.
- 5.2 Consider approval of BAR(s). BAR# 515-000-2526-0034-I - revenues received BB motions BF 2nds. Motion passes unanimously.
- 5.3 Consider approval edits, changes and or corrections to pages 1 - 7 (Sections 1 through 8) of the SVP Governing Council Bylaws - Item is tabled, GC members will take more time to review changes at an upcoming retreat.
- 5.4 Executive Session - ED Evaluation and Contract negotiations - C.Trujillo motions to go into Executive session to complete the ED evaluation and negotiate the ED's contract for 2026-2027.
C.Trujillo motions to come out of Executive Session. R.Fernandez second. Motion carries 4-0 with one member, B.Fietze, leaving early.

6. EXECUTIVE DIRECTOR'S REPORT

7. DISCUSSION ITEMS

- 7.1 GC Training Report - Brittney - reminder that June 30th is the last day to complete your GC training hours. If any member does not complete the hours, it will result in an audit finding for the school
- 7.2 ED Evaluation process – documenting the process - create a document that outlines the process and procedure the GC follows to complete the annual ED evaluation including links to surveys.

Public Comment

Three ways to provide comment: (a) in-person during the meeting, (b) click Chat feature on YouTube streaming, or (c) email statement to gc@southvalleyprep.org prior to meeting.

Statement of Non-Discrimination

South Valley Preparatory School does not discriminate based on race, color, national origin, sex, religion, age, or disability in employment or the provision of services. Persons requiring special accommodations should contact the administrative office at (505) 222-5642 at least 24 hours prior to the meeting.

Additional Information

Finance Committee –Brittney Barreras, Alfred Martinez, Justine Vigil, Crystal Avalos, Charlotte Trujillo / **Facilities Committee** –Bernadette Fietze, Rios Fernandez, Crystal Avalos, Justine Vigil / **Audit Committee** – Mary Scofield, Brittney Barreras, Charlotte Trujillo, Ashley Barranca, Alfred Martinez, Crystal Avalos

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7.3 GC Bylaws – Charlotte - C.Trujillo will re-share the by-laws with the suggested edit and work with B.Barreras to schedule a retreat to focus on reviewing by-laws and other policies needing updates.

7.4 Announcements - none

7.5 Next meeting - Next meeting July 22nd @ 5:00

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