

HVAC Seasonal Services

Description: Seasonal tune-up (winter and spring/summer) of eleven (11) HVAC units. Please schedule a time to come by if you would like and see the units themselves. Quotes should be sent to the email listed below by the due date.

Scope of Work in Spring

- Clean condensing/evaporative coils.
- Inspect all electrical components and electrical connections.
- Attach refrigerant gauge to all A/Cs and check refrigerant charge.
- Inspect and clean all condensation pans and drains.
- Create itemized list of defects to be addressed.

Scope of Work in Winter

- Inspect all electrical components and electrical connections to include – ignition module and control boards.
- Inspect heat exchangers for cracks.
- Clean burner compartment with compressed air.
- Adjust gas pressure as needed.
- Inspect blower/inducer motors.
- Inspect belts and replace as needed.
- Inspect all limits.

Due Date of Quote: April 30, 2025.

Submit to: baylor.delrosario@southvalleyprep.org